GHANA REVENUE AUTHORITY

PORTAL ACCOUNT / USER ASSOCIATION FORM

COMPLETE FORM IN BLOCK LETTERS AND BLACK / BLUE INK ONLY A B C D

SECTION 1: ACCOUNT HOLDER (on whose behalf user will access Portal)

ACCOUNT HOLDER - TIN

ACCOUNT HOLDER NAME

SECTION 2: AUTHORISED PORTAL USER (user who will access Portal on behalf on Account Holder)

PORTAL USER - TIN

PORTAL USER NAME

SECTION 3: REPRESENTATIVE'S DETAILS (Person Presenting Form and Supporting Documents to GRA on Behalf of Account Holder)

NAME

ID TYPE ***(tick one)*** ☐ **National ID** ☐ **Voter's ID** ☐ **Driver's License** ☐ **Passport**

☐ **Other (Specify)**

ID Number

SECTION 4: SUPPORTING DOCUMENTS (Please tick when you have provided copies of the below documents)

ACCOUNT HOLDER'S TIN CERTIFICATE ☐

PORTAL USER'S TIN CERTIFICATE ☐

REPRESENTATIVE'S ID DOCUMENT ☐

SECTION 5: DECLARATION - ACCOUNT HOLDER

I, _____ declare that the information given above is correct and complete

full name of representative

POSITION _____

SIGNATURE _____ **DATE** _____/_____/_____ ***(DD/MM/YYYY)***